REGULATORY CASE MANAGER: FULL-TIME
START DATE: FEBRUARY 2022
SALARY: $110,000-$140,000

MINIMUM QUALIFICATIONS & EXPERIENCE
Bachelor’s degree required in a related field, e.g., accounting, economics, finance, or public administration
Minimum 4 years of progressively responsible experience in utility regulation, policy analysis, stakeholder engagement and outreach, regulatory affairs, or related legal or business functions

THE REGULATORY CASE MANAGER WILL...
Review and analyze submissions and orders in regulated electric rates before the California Public Utilities Commission (CPUC)
Coordinate with joint CCAs in the Investor-Owned Utilities’ territories on issues common across rate cases
Develop policy positions on behalf of CalCCA’s members regarding proposed rates of California regulated electric utilities
Attend and provide summaries of CPUC workshops and stakeholder meetings regarding California regulated utility rate cases
Draft position papers and submissions to advance CalCCA’s positions
Prepare materials for and attend CalCCA’s Regulatory Committee meetings
Support the Modeling, Legislative, and Communications teams where policy issues concerning the regulated electric utility rate cases overlap
Develop and maintain tools for project management and administration
Perform other duties as assigned

HISTORY
CalCCA was launched in 2016 by the first five Community Choice Aggregators (CCAs) in California: CleanPowerSF, Lancaster Choice Energy, MCE, Peninsula Clean Energy, and Sonoma Clean Power. Today, our membership includes 22 of the 23 CCAs operating in California as well as several emerging CCA communities. Our members are successfully and reliably serving upwards of 11 million customers in more than 190 towns, cities, and counties in California – and those numbers are set to grow as more communities move ahead with CCA.

THE POSITION
The Regulatory Case Manager works under the general direction of the Director of Regulatory Affairs and may receive direction from other members of the Policy Team. The Regulatory Case Manager works in direct support of CalCCA’s expanding Policy department and has a wide range of responsibilities related to project management. A primary focus of the position will be to manage regulatory proceedings related to utility rates as they impact CCA customers. This position primarily involves regulatory responsibilities but may provide other critical assistance to support the overall success of the policy team and the Association.

THE IDEAL CANDIDATE WILL...
Bring experience in regulated utility rates
Have the skills necessary to understand the impacts of utility rates on CCAs
Possess superb analytical, case management, and communication skills
Bring experience in managing complex projects
Be able to execute diverse and multi-faceted tasks with confidence using strong organizational skills
Exhibit curiosity and a desire to grow in the industry
Thrive working independently within a lean organization while enjoying teamwork

DESIRED QUALIFICATIONS & EXPERIENCE
Background in regulated utility accounting and ratemaking
Rate case experience for a state public utility commission or utility
Regulatory case management experience
Experience in exit fee ratemaking
Ability to develop, respond to, and analyze data requests, testimony, and workpapers

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ABOUT CALCCA
The California Community Choice Association (CalCCA) is a non-profit trade association representing Community Choice Aggregators (CCAs). CalCCA’s mission is to create a legislative and regulatory environment that supports the development and long-term sustainability of locally run Community Choice Aggregation (CCA) electricity providers in California. We serve our members and strengthen our collective voice through education, technical guidance, and regulatory and legislative advocacy.

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COMPENSATION, BENEFITS & LOCATION

Compensation for this position is $110,000 – $140,000. A monthly benefits stipend is provided to be applied to the CalCCA health, dental, and vision package. Additional benefits include an employer 401k contribution, monthly cell phone reimbursement, long-term disability coverage, and a generous paid time off package. The successful candidate for this position will work remotely due to the COVID–19 pandemic until further notice. Once office operations resume, the position will continue to be based remotely, however, this position may require frequent travel to the California Bay Area where CalCCA and the California Public Utilities Commission are based.

CULTURE & DIVERSITY

At CalCCA, we strive to create a culture that encourages open communication, divergent thinking, continuous improvement, and personal responsibility. As a small organization, trust, collaboration, and mission alignment are integral to our success. We are committed to providing an inclusive, empowering, and supportive work environment and welcome people from different backgrounds, opinions, and experiences. We strictly prohibit discrimination and harassment of any type with regards to race, color, religion, age, gender identity or expression, sex, sexual-orientation, national origin, disability status, genetics, or any other characteristics, protected under law or otherwise.

APPLICATION PROCESS

The position is open until filled. To be considered for this position, please submit a formal cover letter and detailed resume in pdf format to: Shagun Tougas at shagun@cal-cca.org and include “Regulatory Case Manager” in the subject line. Include your first and last name at the beginning of both the resume and cover letter file names. Please also note in your email where you saw the job posting. Resumes will be screened in relation to the criteria outlined in the job description. Candidates deemed to have relevant qualifications will be contacted.

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