

POLICY ANALYST: FULL-TIME
START DATE: MARCH 2021
SALARY: \$90,000- \$140,000



ABOUT CALCCA



The California Community Choice Association (CalCCA) is a non-profit trade association representing Community Choice Aggregators (CCAs). CalCCA's mission is to create a legislative and regulatory environment that supports the development and long-term sustainability of locally run Community Choice Aggregation (CCA) electricity providers in California. We serve our members and strengthen our collective voice through education, technical guidance, and regulatory and legislative advocacy.



HISTORY

CalCCA was launched in 2016 by the first five Community Choice Aggregators (CCAs) in California: CleanPowerSF, Lancaster Choice Energy, MCE, Peninsula Clean Energy, and Sonoma Clean Power. Today, our membership includes 22 of the 23 CCAs operating in California as well as several emerging CCA communities. Our members are successfully and reliably serving upwards of 11 million customers in more than 190 towns, cities, and counties in California - and those numbers are set to grow as more communities move ahead with CCA.



THE POSITION

THE IDEAL CANDIDATE WILL...

- Bring experience in California electricity regulation and markets
- Possess superb analytical and communication skills
- Execute diverse and multi-faceted tasks with confidence using strong organizational skills
- Exhibit curiosity and a desire to grow in the industry
- Thrive working independently within a lean organization while enjoying teamwork

THE POLICY ANALYST WILL...

- Review and analyze submissions and orders in active CalCCA cases before the California Public Utilities Commission (CPUC) and other state agencies
- Attend and provide summaries of CPUC workshops and California Independent System Operator stakeholder meetings
- Draft position papers and submissions to advance CalCCA positions
- Prepare materials for and attend CalCCA's Regulatory Committee
- Support the Legislative and Communications teams where policy issues overlap
- Develop and maintain tools for project management and administration
- Perform other duties as assigned

MINIMUM QUALIFICATIONS & EXPERIENCE

- Bachelor's degree required in a related field, e.g., political science, environmental science, economics, engineering, finance and public administration
- Minimum 4 years progressively responsible experience in policy analysis, stakeholder engagement and outreach, regulatory, strategy, or related business function



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\$ COMPENSATION, BENEFITS & LOCATION

Compensation for this position is **\$90,000 – \$140,000**. A monthly benefits stipend is provided to be applied to the CalCCA health, dental, and vision package. Additional benefits include an employer 401k contribution, monthly cell phone reimbursement, long-term disability coverage, and a generous paid time off package. The successful candidate for this position will work remotely due to the COVID-19 pandemic until further notice. Once office operations resume, the position will continue to be based remotely, however, this position may require frequent travel to the Bay Area where CalCCA and the California Public Utilities Commission are based.

CULTURE & DIVERSITY

At CalCCA, we strive to create a culture that encourages open communication, divergent thinking, continuous improvement, and personal responsibility. As a small organization, trust, collaboration, and mission alignment are integral to our success. We are committed to providing an inclusive, empowering, and supportive work environment and welcome people from different backgrounds, opinions, and experiences. We strictly prohibit discrimination and harassment of any type with regards to race, color, religion, age, gender identity or expression, sex, sexual-orientation, national origin, disability status, genetics, or any other characteristics, protected under law or otherwise.

APPLICATION PROCESS

The position is open until filled. To be considered for this position, please submit a formal cover letter and detailed resume to: Martha Serianz at martha@cal-cca.org and include **“Policy Analyst”** in the subject line. Include your first and last name at the beginning of both the resume and cover letter file names. Please also note in your email where you saw the job posting. Resumes will be screened in relation to the criteria outlined in the job description. Candidates deemed to have relevant qualifications will be contacted.



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